

DB007 Sailing Charter Guidelines

Welcome Aboard

Welcome to **DB007 Sailing**! We are dedicated to ensuring you have an unforgettable sailing adventure along Croatia's stunning coast. This guide outlines important procedures, safety information, and check-out expectations to make your charter both enjoyable and stress-free.

Documentation and Formalities

- **Boat Documents:** DB007 d.o.o has prepared all necessary boat documents and provided them to you at check-in. Keep these documents (registration, insurance, crew list, tax invoices) safely on board at all times. Port authorities may request to see them; always retrieve the documents after inspection.
- **Crew and Tax:** Maintain the provided crew list and the invoice for paid tourist taxes on board. If the number of crew or passengers changes during your charter, inform DB007 d.o.o immediately.
- **Security Deposit:** At check-in, we hold a **refundable security deposit** to cover any damages, losses, or extra costs. It will be returned after check-out if the boat is returned in good condition.
- **Check-in Inspection:** Before departure, thoroughly inspect the boat together with our staff. Report and document any pre-existing damages or missing items. Your signature on the check-in form confirms your responsibility for the boat's condition.

Boat Use and Operation

- **Engine and Systems:** Familiarize yourself with the engine controls. Always start the engine with the gear in neutral and check that oil pressure and temperature gauges read normally. Warm up the engine at low RPM for a few minutes before heavy use, and cool it down at idle for about 5 minutes before shutting it off.
- **Electric Anchor and Fridge:** Operate the electric anchor windlass and refrigerator only when the engine is running to prevent battery drain.
- **Fuel and Water:** The boat is provided with full fuel and water tanks. **Return the boat with full tanks.** Missing fuel will be charged at **2 EUR per liter** plus a **200 EUR** refueling fee.
- **Dinghy:** Never tow the dinghy behind the boat while underway (insurance will not cover damages if you do).
- **Sails:** Hoist the sails only when the bow is facing into the wind. The mainsail should be raised first and lowered last. When motoring, you may keep the mainsail partially raised for stability if conditions allow.
- **Hatches and Doors:** Keep all hatches and portholes closed when sailing to prevent water from entering. Secure companionway doors with their hooks.

- **Bilge Pumps and Water System:** Check the bilge pumps and shower drain filters regularly; clean them if needed (especially if crew has long hair). If the freshwater pump runs continuously, a tank is empty. Switch to the other tank and bleed air by running a faucet.
- **Chart and Navigation Marks:** Use a pencil (not a pen) to mark courses or notes on paper charts.

Safety Equipment

- **Life Jackets:** Check that there is a life jacket for each person on board. Wear a life jacket in heavy weather or if in doubt, and ensure children or non-swimmers use them.
- **Emergency Gear:** Verify the location and validity of flares, fire extinguishers, first aid kit, and any other safety equipment during check-in.
- **Navigation Lights:** Turn on navigation lights (anchor or deck lights) during night sailing as required by maritime rules.

Waste and Environmental Guidelines

- **Toilets:** **DO NOT** flush toilet paper, sanitary products, or any foreign objects. Use the bin provided for waste. Pump out waste tanks at sea (at least 3 nautical miles from shore) – do not discharge black water closer than 3 NM to the coastline. Clogged toilet pipes due to improper use will incur a **150 EUR** fee.
- **Garbage:** Dispose of trash properly. Use port recycling bins when available; never throw garbage overboard.
- **Environmental Protection:** Be considerate of the marine environment. Do not discharge oil, detergents, or other pollutants overboard. Avoid anchoring on seagrass meadows or other protected areas.

Onboard Conduct

- **Cleanliness:** Maintain the boat's interior and exterior. Wash dishes, glasses, and cookware after use and stow them according to the inventory. Sweep the decks and remove any debris. Leave cabins tidy and free of personal belongings.
- **Alterations:** Do not modify the boat, engine, or its equipment without consulting DB007 d.o.o. Any unauthorized changes may result in penalties.
- **Anchoring:** Anchor only in suitable, sandy or muddy areas with good holding ground. Ensure there is ample swing room so the boat can move with changes in wind or tide. Do not anchor in marked marine reserves or areas where anchoring is prohibited.
- **Gas Cylinders:** When changing gas bottles, turn off the valve, flip the empty bottle upside-down, and unscrew carefully. Install the new bottle upside-down, open the valve, and check for leaks. **NO SMOKING** during this process.

- **Communication:** If the boat has an onboard Wi-Fi connection, please use it responsibly for navigation, weather updates, and safety communications. Keep personal streaming or large downloads minimal.

Check-out Procedure

- **Return Time:** Return to the home marina by **5:00 PM** on the day before your scheduled check-out. This allows our team to conduct a daylight technical inspection of the boat.
- **Fuel Check:** Fill the fuel tank if you have used fuel. We will measure fuel and water levels on arrival. Any shortage will incur charges as noted above.
- **Final Cleaning:** Leave the boat clean. Empty all trash into appropriate shore bins. Rinse off mud or debris from the deck. Remove all personal items and secure any loose equipment.
- **Inventory Check:** Assist our crew in checking inventory on board. Report any missing or damaged items now to avoid charges later.
- **Departure Form:** Review and sign the check-out form after confirming the boat's condition with our staff. Do not sign until you agree on the condition and inventory.

Emergency Contacts and Communication

- **DB007 d.o.o 24/7 Helpline:** +385 99 4274 394 (available any time for technical assistance or emergencies). For non-urgent questions, you may also reach us by email at info@db007-sailing.hr.
- **Maritime Emergency (Coast Guard):** Dial **112** for any life-threatening emergency on board. The Croatian Coast Guard (Rescue and Lifesaving Service) can also be reached at **9155** or on VHF channels 16 and 10.
- **VHF Radio:** Keep a VHF radio on Channel 16 (distress/vision calling) monitoring at all times. Channel 16 is the international hailing and emergency frequency. **Priority calls** are:
 - **“Mayday”** – immediate life-threatening danger.
 - **“Pan-Pan”** – urgent situation (e.g. mechanical failure) not immediately life-threatening.
 - **“Securité”** – navigational or weather warning (e.g. hazards).
- **Incident Reporting:** Immediately inform DB007 Sailing of any of the following:
 - Grounding or stranding
 - Engine or steering failure
 - Collision with another vessel or significant damage
 - Injury or medical emergency among crew
 - Theft, burglary, or other criminal acts involving the boat
- **Towing:** Avoid needing a tow by maintaining safe operation. If you must be towed (e.g. engine failure), notify DB007 d.o.o at the emergency line as soon as possible so we can assist with arrangements.

Contact Information

- **Address:** Lastovska 4, 20000 Dubrovnik, Croatia
- **Phone:** +385 99 4274 394 (24/7 emergency line)
- **Email:** info@db007-sailing.hr
- **Web site :** www.db007-sailing.hr

We wish you a wonderful and safe sailing holiday with DB007 Sailing. If you have any questions, our team is here to help. Safe winds and fair seas!